

**GOODWILL L.I.F.E. ACADEMY**

3365-D Seminole Avenue  
Fort Myers, Florida 33916  
Board of Director Minutes

Goodwill Industries of Southwest Florida, Inc.  
4940 Bayline Drive, North Fort Myers, FL 33917

Monday, April 1, 2013  
4:00 p.m.

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- Call to Order Mr. McKinley called the meeting to order at 4:06 p.m. and welcomed the board.
- Present: Mr. Hugh Kinsey Mr. John Doramus  
Mr. Pat Mann Mr. Rick Evanchyk  
Mr. William McDaniel Mr. Tom Feurig  
Mr. Mike McKinley Ms. Lynn Pottorf  
Mrs. Alice DeClemente Mr. Fred Richards
- Moment of Silence: Ms. Pottorf led the board in a moment of silence out of respect for the untimely passing of Laura, one of the students of the Academy. Ms. Pottorf shared there are plans for a memorial garden on the grounds of the new school for the students who have passed away because they have touched our lives.
- Approval of Minutes from January 7, 2012: **Mr. McDaniel made a motion to accept the minutes as presented; Mr. Mann seconded; all were in favor. It was unanimous; motion carried.**
- Review of New Board Member – Jeffrey Caulkins: Mr. McKinley stated that he recommended Mr. Caulkins for this board because of his many years of experience in both teaching and administration with the special needs population, and believes he will be an asset to the board. Mr. Caulkins has been the Administrator of the Department of Exceptional Student Education for the Hendry County Schools for the past 16 years, as reflected in his resume, which was attached to the packet and is now made part of these minutes. **Mr. McDaniel made a motion to accept Mr. Caulkins as a board member; Mr. Mann seconded; all were in favor. It was a unanimous vote; motion carried.**
- Approval of Financials for the Second Quarter Report 2012, December 2012, and January 2013: Mr. Doramus reviewed the second quarter financials of 2012, along with the January 2013 report distributed at the meeting. Mr. McDaniel voiced concern that the board is not able to review more current information. Mr. Doramus stated we could return to monthly financials and still meet quarterly. Upon completion of the review and questions answered to the satisfaction of the members, **Mr. McDaniel made a motion to accept all the financials as presented; Mr. Kinsey seconded; all were in favor. It was a unanimous vote; motion carried.**
- Mr. Richards stated that the next scheduled board meeting is on July 8th; however, an approved budget for the 2013-2014 school year must be submitted to the Lee County School Board by July 1, 2013. Therefore, it is being requested that the meeting be rescheduled for June 24th with the intention that the board have an opportunity to review and approve the budget, as well as the financials up to and including May 31, 2013. **Mr. McDaniel made a motion to reschedule the July 8, 2013 meeting to June 24, 2013; Mr. Mann seconded; all were in favor. It was a unanimous vote; motion carried.**
- Public Comment: Mr. Richards reported that Dr. Joe Torregrasso resigned his position at Goodwill Industries on March 14<sup>th</sup> and has accepted a position as principal of DJB Technical Academy, a new school for at-risk youth opening this year in Fort Myers.

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- Policies and Procedures Update: Mr. Richards reported the policies and procedures are almost complete and that there are still a few outstanding items. Ms. Pottorf and Mr. McKinley will review them and he is meeting with Mr. Young of Neola this week and will discuss. He will update the board at the next meeting.
- Principal Update: Ms. Pottorf updated the board on all the highlights and activities of the school, and she is happy to report that she has already enrolled four new students for the next school year; currently the school has 34 active students. Ms. Pottorf reported that the grandfather of one of her students has connections in the furniture industry and has arranged for the school to receive all new furniture for its new location. Ms. Pottorf stated that the school is looking for a capsule or sealed receptacle for the students to fill and bury in the ground to be retrieved in 50 years. Mr. Evanchyk said that Goodwill will provide one for the school. The students are very excited about it, and along with the teachers, have been gathering things to put in it. Ms. Pottorf reported that 13 students participated in the Florida Alternative Assessment and seemed to do very well.
- L.I.F.E. Academy Communication Plan: Ms. Pottorf said she is working closely with the Public Relations Department on a plan for advertising, events, and ideas to promote the school and increase student enrollment. The budget for the plan is \$9,425. Mr. McDaniel offered to give Ms. Pottorf contact information on someone who is very successful at working with organizations who want their name easily retrievable from the Internet when performing a Google search, and whose cost is very reasonable. Mr. Evanchyk said he would look into it and appreciated the referral. Ms. Pottorf reported that she is receiving more and more referrals from the school district and is working hard to increase enrollment. Ms. Pottorf also said that once they are in the new location, their long range plans will be to host the Special Olympics, which is something they were unable to do at the present site. She reminded the board that graduation ceremonies will once again take place at Edgewood Academy on May 16, 2013. This year six students will graduate.
- School Relocation Update: Mr. Evanchyk stated we are on schedule; all the permits are in hand, and demolition is almost complete. The rebuild will start on Wednesday or Thursday, and it is expected to finish on time as noted on the flow chart as seen on page 19. He will keep the board apprised.
- Advisory Council Representative Comments: Mr. McKinley reported that Mrs. Audrey Edwards resigned her position as parent representative and secretary/treasurer this afternoon by email. She cited a heavy work schedule and inability to be available for meetings. Ms. Pottorf was asked if she was aware of any other parents who might be interested in becoming a parent representative and she said she would look into it right away.
- New Business: There was no new business to report.
- Next Board Meeting: Monday, June 24, 2013 is the next meeting.
- Adjournment: Mr. McKinley declared meeting adjourned at 4:53 p.m.