

# GOODWILL L.I.F.E. ACADEMY

5100 Tice Street  
Fort Myers, Florida 33905-5203  
Board of Director Minutes

Goodwill Industries of Southwest Florida, Inc.  
5100 Tice Street, Fort Myers, FL 33905-5203

Monday, April 7, 2014  
4:00 p.m.

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## Call to Order and Opening

Comments:

Mr. McKinley called the meeting to order at 4:00 p.m.

Present:

Mr. Greg Blurton	Mr. John Doramus
Mr. Bernard Duffy	Mr. Rick Evanchyk
Mr. Hugh Kinsey	Ms. Megan Feeney
Mr. Pat Mann	Mr. Tom Feurig
Mr. William McDaniel	Ms. Wernie Jeremie
Mr. Michael McKinley	Mrs. Lynn Pottorf
Mrs. Alice DeClemente	Mr. Doug Stewart

Approval of Minutes  
From February 10, 2014:

**Mr. McDaniel made a motion to accept the minutes as presented; Mr. Duffy seconded; all were in favor. It was unanimous; motion carried.**

Approval of Financials:  
June 2013 through  
December 2013

**Mr. Duffy made a motion to approve the financials from January and February 2014; Mr. McDaniel seconded; all were in favor. It was unanimous; motion carried.**

Teachers Salary Increase:

Mr. Doramus explained that in the absence of a quorum on October 7, 2013, Mr. McDaniel, acting as chairperson in place of Mr. McKinley, signed a Florida Teacher Salary Increase Allocation (pg. 13 of the packet) and to ratify this action we need to formally approve it. **Mr. Mann made a motion to approve the salary increase of the teachers and ratify the action taken on October 7, 2013; Mr. Duffy seconded. All were in favor; it was unanimous; motion carried.**

Personal Property  
Insurance for School:

Mrs. Pottorf informed the board that the school has complete liability coverage. She also stated that they will be renting out space by the square footage during non-school hours and Goodwill will oversee the process for the school. Mr. Evanchyk stated the administration will rent conference room space as well in order to increase revenue and partner with the community. Attached to the packet on pg. 14 is the school's policy and is now made a part of these minutes.

Principal Update:

- Mrs. Pottorf announced the highlights of the school's most recent activities, which included the students pitching and catching for the Red Sox at JetBlue Park; a successful treasure sale raising \$511 where the remaining items were donated to Goodwill; two new students enrolled for the next school year, and one new enrollment for this year.
- Graduation is Thursday, May 22, 2014 at Edgewood Renaissance Elementary school beginning with a reception at 6:30 p.m., followed by the ceremony at 7:00 p.m. All are encouraged to attend.
- Mrs. Pottorf stated there was a bus accident this morning involving a L.I.F.E. Academy driver who hit a student from another school while she was walking down a dark street at 6:30 am. The student was taken to the hospital where she was treated and released with minor injuries. Policy dictates that the driver be drug-tested and be off of work until the incident is thoroughly investigated. An announcement went out to the board earlier in the day.

Goodwill L.I.F.E. Academy Board Meeting  
Monday, April 7, , 2014

LIFE Academy Board  
Follow Up:

Ms. Jeremie presented the follow-up information for items from the last meeting:

- Mrs. Pottorf was to provide a summary of eligible students in service area of Lee, Charlotte, and Collier Counties; she submitted the following:
  - 382 in Lee for grades 6-12 (a little over 10% of students)
  - 72 in Hendry
  - 135 in Charlotte
- Mrs. Pottorf was to coordinate with Ms. Ramirez to speak with APD (Agency for Persons with Disabilities) about placing the school's information in the resource section on their website, which is <http://apd.myflorida.com>. This was completed. She contacted Jim Vidrine for a list of support coordinators and scheduled a meeting with the Family Care Counsel on April 22.
- Mrs. Pottorf was to speak with the teachers regarding de-escalation training and passive restraint; Mrs. Pottorf reported they receive weekly updates on free district training and encouraged staff to participate.

Public Comment:

There was no public comment.

Advisory Council  
Representative Comments:

Mr. McKinley announced that Mrs. Edwards resigned her position on the board by email today.

Follow up -  
Board Training and  
Fingerprinting:

Ms. Feeney informed the board members that they must be fingerprinted and participate in the Florida Charter School Governance Training course accessible on-line at the individual's leisure at <http://charterschooltraining.com> for both the four-hour course (first time) and the two-hour course (every three years thereafter as a refresher). Ms. Feeney also shared the list of individuals who must still have their fingerprints taken in Lee County, as it is the county of the school. Mr. Evanchyk requested that Mrs. DeClemente resend the information regarding procedures as soon as possible.

New Business:

- Mrs. Pottorf would like to see more attention throughout the school year placed in the stores so that all of our shoppers are educated on what the school has to offer students with intellectual disabilities and their families. She believes the short amount of time it is advertised (month before school starts) does not acquaint the public enough with the LIFE Academy, and believes advertising year-round will. Mr. Feurig said when Mr. Richards returns, he will schedule a meeting with Mrs. Pottorf, PR/Communications, and Retail to get to work on this. Additionally, Mrs. Pottorf stated that next year is the school's 10<sup>th</sup> year and she would like to see something big for it and that will bring a lot of attention as well. Mr. Feurig said we will follow this up at the next meeting.
- A discussion was held on advertising that the students who graduate from LIFE Academy are guaranteed employment at Goodwill or assistance with employment in the community. Mrs. Pottorf stated that we used to do so but then the Division of Vocational Rehabilitation (DVR) would not support the benchmark payments for it because it did not integrate the students enough within the community. She stated that there may be other avenues, besides DVR, where we can offer employment and still be able to provide a job coach and bring in revenue.

Next Board Meeting:

Monday, June 16, 2014 is the next meeting.

Adjournment:

Mr. McKinley declared meeting adjourned at 5:05 p.m.