

**GOODWILL L.I.F.E. ACADEMY**

3365-D Seminole Avenue  
Fort Myers, Florida 33916  
Board of Director Minutes

Goodwill Industries of Southwest Florida, Inc.  
4940 Bayline Drive, North Fort Myers, FL 33917

Monday, November 5, 2012  
4:00 p.m.

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- Call to Order Mr. Fred Richards called the meeting to order at 4:05 p.m. and directed the meeting until Mr. McKinley arrived at 4:10 p.m.
- Present: Mr. Roger Bradley Mr. Rick Evanchyk  
Mr. Ron Byrd Mr. Tom Feurig  
Mr. Allen Humfleet Ms. Stacey Pianka  
Mrs. Audrey Edwards Ms. Lynn Pottorf  
Mr. Mike McKinley Mr. Fred Richards  
Mrs. Alice DeClemente Dr. Joe Torregrasso
- Approval of Minutes from July 9, 2012: **Mrs. Edwards made a motion to accept the minutes as presented; Mr. Humfleet seconded; all were in favor. It was unanimous; motion carried.**
- Approval of Financials July and August 2012: Ms. Pianka reviewed the financials for July and August in detail. She stated she will cover September through December at the next meeting in January 2013. **Mr. Humfleet made a motion to approve the July and August 2012 financials as presented; all were in favor. It was unanimous; motion carried.**
- Approval of the Budget for 2013: Approval of the 2013 Budget was postponed at the July 9, 2012 meeting until the full Goodwill Board had an opportunity to review it. On September 20, 2012 the full Goodwill Board met and Mr. Feurig informed them that Goodwill L.I.F.E. Academy had budgeted \$232,000 in support from Goodwill. Ms. Pianka stated while the budget is \$60,000 more than last year, it should end up costing less because of the new lease agreement with Lee County Schools for buses and the school's move to the new location. Mr. Byrd stated he would like to thank Goodwill Industries for its unwavering commitment and financial support of the school. **Mr. Bradley made a motion to approve the Budget for 2013 as presented; Mr. Byrd seconded; all were in favor. It was unanimous; motion carried.**
- Election of Officers: Mr. Richards stated he had the opportunity to speak with both Mr. McKinley and Mr. McDaniel regarding the offices they hold on the board and each has confirmed his interest in remaining in their current positions. Mr. Richards also had an opportunity to speak with Mrs. Edwards with regard to the office of secretary/treasurer, and she has agreed to take on that role. **Mr. Byrd made a motion to approve the new slate of officers and board members (Mr. McKinley as President; Mr. McDaniel as Vice President; Mrs. Edwards as Secretary/Treasurer; Mr. Mann and Mr. Kinsey as board members). All were in favor; it was a unanimous vote; motion carried.**
- Policies and Procedures Update: Dr. Torregrasso reported on the progress of the Policies and Procedures manual stating Section 6000 on finances is complete. He is near completion on Section 7000, which is property. Dr. Torregrasso stated he hopes to have this wrapped up by the end of the year. Still to come is Section 8000 on operations and 9000 on relations. He will report the progress at next meeting.

- Principal Update: Ms. Pottorf provided an updated report of all the activities and events of the school, which is now made a part of these minutes. Ms. Pottorf particularly praised the Work Experience Program at Goodwill, which allowed nine students the opportunity to learn new skills and earn a paycheck. Ms. Pottorf also stated the school is very grateful for the many fundraisers and grants that allow students opportunities they might not otherwise have, such as recently attending a live production of Flat Stanley at the Broadway Palm Dinner Theater. Mr. Feurig said one of the students (Casie) worked in the Public Relations and Communications Department where she created a newsletter, with the help of the staff, called, "The Interns Point of View." It highlighted the internships of all the students. It was so successful, that Mr. Feurig stated they have included (in the budget for next year) an opportunity for Casie to work for in the Public Relations and Communications Department. Mr. Feurig said, "She is the one teaching us." Ms. Pottorf told the board that she spoke with Mr. Robert K. Morgan, Executive Director of Transportation Services for Lee County Public Schools regarding the buses. He offered the school new leases for \$1.00 per year, per bus and included in that offer a fourth bus. Ms. Pottorf said this will reduce the time the students spend riding the bus and save the school money. New routes will go into effect next week. In closing, Ms. Pottorf gave the board next year's graduation date scheduled for Friday, May 17, 2013 at Edgewood Academy in Fort Myers.
- School Relocation Update: Mr. Evanchyk reported that Goodwill has officially closed on the Tice Street location stating all the documents have been signed and, "we're ready for the next step." Meetings on November 6 and 7, 2012 have been scheduled to plan the layout of the building. Ms. Pottorf and Dr. Torregrasso provided their wish list for the school. He further stated the outlet and the school will take priority in planning, and hopes to have them up and running by July 2013.
- Advisory Council Representative Comments: Mrs. Edwards stated that the students had a great time going to see Flat Stanley at the dinner theatre and behaviors were perfect. Mrs. Edwards wanted to also thank Ms. Pottorf and her assistant, Ms. Cheryl Hough, for consistently greeting the students as they come off the bus in the morning. She stated as a parent this is very welcoming and appreciated by her and the other parents. She knows the students love it too.
- New Business: Proposed quarterly meeting dates of January 7, 2013, April 1, 2013, July 8, 2013, and October 7, 2013 were reviewed by the board. **Mrs. Edwards made a motion to approve the dates as suggested; Mr. Humfleet seconded. All were in favor; motion carried.**
- Public Comment on any Related Topic: Mr. Richards stated, on behalf of the board, he would like to publically thank Messrs. Byrd, Bradley, and Schneider for the many years they served on the board, and for their tireless contribution of time and attention from its inception to the present time. Mr. Richards stated it is the hope of the board that they will return after their required year off.
- Next Board Meeting: Monday, January 7, 2013 is the next meeting.
- Adjournment: Mr. McKinley declared meeting adjourned at 4:45 p.m.